

**AUSTRALIAN SOCIETY OF DEFENCE ENGINEERING (ASDE)**  
**NEW SOUTH WALES CHAPTER**  
**MINUTES OF COMMITTEE MEETING HELD 12 OCT 09**  
**AT RUSI LIBRARY 20<sup>TH</sup> FLOOR DEFENCE PLAZA**

The Meeting commenced at 1300 hours

**Apologies and Attendance**

There were no apologies and the following were in attendance Doug Roser (Chair), Tony Hunt, Tom Fink and John Brett.

**Minutes of Last Meeting**

The minutes of the meeting held on 10<sup>th</sup> August were accepted.

**Business Arising from Last Meeting**

- a. The ASDE National Committee meeting was held On 21<sup>st</sup> August but due to late notification Doug Roser could not attend.
- b. Arrangements have been finalised for the next ASDE NSW event to be held on 2<sup>nd</sup> November – it will be on systems engineering by Terry Robinson of Raytheon.
- c. Dates fro next years program have been agreed with EA Sydney Office staff.
- d. The Policy Statement on Engineering for Defence is still under consideration by the EA National Council.
- e. The end of year social event has been booked at Victoria Barracks for 10<sup>th</sup> December.

**Chairman's Report**

The Chairman reported that he had been elected the National Chairman and has called his first meeting of the National Executive via a teleconference on 21<sup>st</sup> October. An extensive agenda has been issued as his intention is to initiate a number of actions to re-invigorate ASDE. Tony Hunt asked if the paper "Way Ahead for ASDE" was to be considered and the Chairman advised that is was on the meeting agenda. Tom Fink suggested, that given the healthy bank balance of ASDE, the National Committee might considering offering free member ship to new members who were already members of EA or who may be in the services.

Action: Chairman to provide report on National Executive Meeting.

**Treasurer's Report**

No Treasurer's Report.

### **Next NSW ASDE Event**

The Chairman advised that the next ASDE event would be a presentation on 2<sup>nd</sup> November by Dr Terry Stevenson, Chief Technology Officer, Raytheon Australia with the topic “The Role and Development of System Engineers – A Defence Industry Perspective”. He also advised that he thought the topic would be a interest to the Systems Engineering Technical Society and had been seeking information on the NSW Chapter Chair. John Brett advised he would try to find out who the chair was and also offered to arrange for the Flyer to be sent to Quality Panel members.

Action; Chair to make contact to invite System Engineering members to attend as well as Quality Panel members.

### **End of Year Function**

The Chairman advised that John Lenehan had confirmed that Victoria Barracks had been booked for the end of year function. None of the attendees were aware of the form this function had taken in previous years and the Chair agreed to check with John Lenahan and John Elliot. The details to be decided include: partners or not, form of function eg drinks and snacks (not a meal), time, list of invitees eg speakers, Chairs of other Technical Societies, senior service engineering staff.

Action: Chair to contact John Lenehan and John Elliot re form of previous functions, develop details and publicise to Committee and then members and issue invitations.

### **Event Program for 2010**

The Chairman advised that the following dates for ASDE events at EA Chatswood had been agreed for Monday evenings for 2010 – 1<sup>st</sup> March, 3<sup>rd</sup> May, 5<sup>th</sup> July, 6<sup>th</sup> September, and 1<sup>st</sup> November.

The type of events were discussed and it was agreed that we should work closely with the other EA groups of Sydney Division to organise joint/shared events. For the event 1<sup>st</sup> March 2010 it was agreed that a presentations should be sought from DSTO on the future application of robotics in Defence, future fuels, electrical storage devices.

Action: Chair to write to DSTO seeking agreement for a presentation for 1<sup>st</sup> March.

### **Contact with National Committee**

As the NSW Chair is now the National Chair contact with Katrina Chisholm, the ASDE Administrator in Canberra has been established and is working well.

**Contact with Members of NSW Chapter**

The NSW ASDE webpage has been updated by the Chairman via Nimali Herath of the Sydney Division Office who is very helpful and pleasant. The Flyer for the next event has been sent to members via email and has also been included in the Engineers Sydney Newsletter. It was agreed that ASDE NSW should communicate via the website where possible – Tom Fink noted that one advantage was that members did not need a password to access it and he suggested rather than send an email with all of the information to be communicated that we list the information on the website and send a short email to members advising of its availability.

Action: Committee to continue to encourage use of ASDE NSW Chapter webpage for communications with members.

**Other Business**

There was no other business.

**Next Meeting**

The next meeting will be a short meeting to be held before the end of year event on the 10<sup>th</sup> December 2009 at Victoria Barracks.

The meeting closed at 1410 hours.

Doug Roser  
Chairman

13<sup>th</sup> October 2009