



# Australasian Engineers Heritage Conference (AEHC) 2024 abstract submission guidelines

## General policies and requirements

The abstract submission deadline is 11.59 pm AEST Friday 14 June.

All abstract submissions will be reviewed by the AEHC 2024 Technical Committee. The committee may accept or reject abstracts and their decision is final. The outcome of abstract submissions will be emailed in July 2024.

By submitting an abstract the authors agree to the general policies and requirements and the Speaker/Author agreement (page 6).

Presenting authors are required to register and pay to attend the Conference by Monday 26 August (abstract only authors) and Wednesday 9 October (paper authors) (co-authors are not required to register, though co-presenters are). Presenters that remain unregistered after the deadlines will have their submission removed from the program and Conference proceedings.

Authors can only submit one abstract and if accepted, deliver one presentation.

Following abstract acceptance, a paper must be submitted (if the paper required option was selected) to present an oral at AEHC 2024.

A presentation may be delivered by a maximum of two presenting authors, however, both presenters must be registered to attend the conference.

If the abstract is selected, consent is provided for the presentation slides, video, audio recording and photos taken during the presentation to be used and published by Engineers Australia including being provided to delegates of AEHC 2024.

**Online submission** is the only method for submitting abstracts for AEHC 2024.

## Abstract submission guidelines

All abstracts submitted for AEHC 2024 must follow these guidelines.

1. **Create an EventsAIR account** to submit an abstract.
  - a. Upon creating an account submitting authors will receive a confirmation email that the account creation has been successful. Please check your spam or junk folder if not received. Contact [heritage@engineersaustralia.org.au](mailto:heritage@engineersaustralia.org.au) if unable to locate the confirmation email.
2. Follow the steps in the portal to provide contact details (including a passport style photograph in high resolution) and submit an abstract.
3. The abstract must be written in English.



4. The presenting author must ensure that the abstract is submitted correctly.
5. Presenting authors must provide a biography (maximum of 100 words) at the time of abstract submission.

## Presentation title

- The title should be short, informative and contain keywords.
- The first word in the title should be capitalised as should any proper nouns.
- All caps should not be used.
- Abbreviations and acronyms can be capitalised as required.

## Abstract body

Maximum 300 words.

All abstracts should follow the AEHC 2024 abstract template

The abstract body should define the precise subject of the presentation to the audience. The abstract body must contain the content of the abstract only.

The abstract should state most of the following:

- The importance of the subject or the development being presented.
- The purpose of the subject being presented (historical or contemporary)
- The history of the subject (if not a history presentation).
- Procedures or methodology of the heritage engineer or restoration staff.
- Any startling discoveries during the subject's history or restoration.
- Major issues that could have arisen.
- Summary and recommendations.

Do not include the abstract title, author names or references in the abstract body.

Use standard abbreviations only. When using abbreviations spell out the name in full at the first mention and follow with the abbreviation in parentheses. Abbreviations may be used in the title, provided the name in full is outlined in the body of the abstract.

Do not use acronyms.

Headings and references should not be included in the abstract body.

Upload a PDF of the completed abstract which follows the abstract template to the portal.

## Author(s) and other details

Add the details of the author(s) as required. Indicate a presenting author via the checkbox.

Select the relevant sub-theme for the submission and answer the other questions as stated to complete the submission process.

## Post submission

Upon successful abstract submission, the submitting author will receive a confirmation email. Check junk or spam folders if not received. Contact [heritage@engineersaustralia.org.au](mailto:heritage@engineersaustralia.org.au) if unable to locate the confirmation email.

The abstract should not be resubmitted for any reason.

The outcome of abstract submissions will be emailed in July 2024.



## Conference theme

### Preserving engineering heritage

AEHC 2024 will focus on the overarching theme *engineering to conserve heritage*, where we'll explore:

#### Sub-themes:

- adaptive reuse
- sustainable design
- engineering history
- heritage projects
- life extension
- strengthening existing buildings for earthquakes
- digital capture technology.

## Presentation types

### Oral presentation

An oral presentation consists of a brief presentation and question and answer time. Presentation slides are mandatory. Video clips, props and graphs are encouraged but not compulsory.

### Paper required

Following abstract acceptance, a paper submission is required to deliver an oral presentation.

### Abstract only

Following abstract acceptance, no paper submission is required to deliver an oral presentation.

## AEHC 2024 Proceedings

All accepted papers submitted for AEHC 2024 will be published via the RMIT Informit Engineering Collection (if approved by the AEHC Technical Committee) within approximately three months following the conference.

Papers published on RMIT Informit Engineering Collection are findable via Google Scholar (and Google), NLA EBSCO, OCLC, Summon and other database aggregators and search engines.

## CPD Hours

Members of Engineers Australia can claim CPD hours for presenting at and attending AEHC 2024.



Engineering  
Heritage  
Australia

# Australasian Engineers Heritage Conference



24–25 October 2024  
Adelaide

## Key dates

Call for abstracts open	1 May 2024
Abstract submission deadline	14 June 2024
Authors notified of outcome of abstract submission	22 July 2024
Presenter registration deadline (abstract only authors)	26 August 2024
Paper submission deadline	26 August 2024
Paper review comments provided	25 September 2024
Presenter registration deadline (paper authors)	9 October 2024
Submission of final papers for proceedings	9 October 2024



## AEHC 2024 Speaker/Author agreement

By submitting an abstract, paper, presentation and/or other materials (Works) for AEHC 2024 you acknowledge that you are accepting the AEHC 2024 Speaker/Author agreement as stated below.

### Terms and conditions

1. In consideration of the opportunity to have the Works considered for publication and/or presentation, you acknowledge and agree that certain rights are required to be granted to The Institution of Engineers, Australia (ABN 63 020 415 510), trading as Engineers Australia (Engineers Australia), by each different category of author, which are as follows:
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2. You acknowledge and agree that if you assign copyright in the Works to Engineers Australia in accordance with 1(a) above:
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  - b. Engineers Australia may publish, reproduce, distribute, adapt, and licence any third party to do any or all of the above, the Works for the full period of copyright throughout the world, in all forms and all media (including but not limited to granting a licence to RMIT Training Pty Ltd for the purposes of publishing the Works on the Informit Engineering Collection database)
  - c. Engineers Australia grants to you a perpetual, royalty free license to use the Works for the following non-commercial purposes:
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    - to prepare derivative works
    - to have the metadata and abstract of the Works uploaded to open archive repositories; provided that acknowledgement is made of Engineers Australia as publisher.
  - d. you may request Engineers Australia to consent to the granting of a licence for all uses not included above, including the authorisation of third parties to reproduce or otherwise use all or part of the Works (including figures and tables).
3. You acknowledge and agree that if you grant Engineers Australia a Licence in the Works in accordance with 1(b) above:
  - a. the relevant employer will retain copyright ownership of the Works; and
    - you have obtained in writing consent from the relevant employer, the



right to grant and do grant Engineers Australia a non-exclusive, irrevocable, perpetual, royalty free licence with a right to sub-licence to third parties, to use and distribute the Works in any format including in hardcopy, or digitally or electronically) and for any purpose (including but not limited to granting a sub-licence to RMIT Training Pty Ltd for the purposes of publishing the Works on the Informit Engineering Collection database).

4. You agree that if you perform or present any of the Works you:
  - a. consent to Engineers Australia recording and broadcasting your performance or presentation in any form, whether by way of webinar, photography, video, film, tape, digital recording or any other medium or technology and such recording may be used, dealt with, distributed and licensed by Engineers Australia without any obligation on Engineers Australia's part to pay fees or royalty
  - b. grant to Engineers Australia all rights to use, reproduce, publish, communicate to the public and adapt, and to disclose to any person, your name, image, likeness, voice, biographical information and other identifying features in connection with the recording of any such presentation or performance.
5. By submitting the Works, you warrant that:
  - a. all information that you provide regarding academic and other qualifications and expertise is true, complete and not misleading;
  - b. the Works will not infringe the rights of any third party, or contravene any law or give rise to any liability to make any royalty or payments to any person, or otherwise expose Engineers Australia to any action, claim, demand or proceedings by any third party
  - c. if any co-author owns copyright in the Works, authorisation has been granted by them for you to sign this agreement as agent on their behalf and to agree on their behalf to the order of names in the publication of the Works
  - d. if you and/or any co-author's employer own copyright in the Works, you have obtained in writing the relevant employers' consent to grant a licence (if an Australian or Foreign Government employer) or the right to assign copyright (all other copyright owners) in the Works on the terms of this agreement.
6. By selecting either of the following when submitting you confirm which category of author you fall within and your agreement to assign or licence copyright in the Works to Engineers Australia.
  - a. As an Australian government or foreign government employee I consent to the AEHC 2024 Speaker/Author agreement
  - b. I am not an Australian government or foreign government employee and I consent to the AEHC 2024 Speaker/Author agreement





## Copyright guidelines for speaker / authors

It is a condition of participation in an Engineers Australia sponsored Conference that contributors agree to the terms and conditions of the 'Speaker/Author Agreement' which (depending on which category of author you fall under):

either:

- assigns copyright in the Works to Engineers Australia ('us')
- if you are an Australian or Foreign Government employee who is unable to assign copyright in the Works, grants a licence to us to enable us to publish the material (for example by making it available to other members through our databases, or in another publication, or to provide it to RMIT for the purposes of publishing the Works on the Informit Engineering Collection database), and
- gives us permission to record your presentation when delivering the material.

Why do we ask for copyright to be assigned?

The reasons why it is our policy to acquire copyright for all Works are:

- ownership of copyright by one central organisation facilitates international protection against infringement, libel or plagiarism
- it enables the most efficient processing of permissions and licensing in order that the material can be made available to the fullest extent both directly and through intermediaries, and in both print and electronic form
- it enables us to maintain the integrity of the material once refereed and accepted for publication, by facilitating centralised management of all media forms.

What rights do you as the author retain?

As the author you will retain certain rights in the Works including:

- the right to be identified as the author whenever and wherever the material is published
- the right to use all or part of the Works, without revision or modification, in personal compilations or other publications of your own works, and to make copies of all or part of such materials for your use for lecture or classroom purposes, provided that acknowledgement is made of Engineers Australia as publisher.

Assignment of copyright in the Works does not infringe your other proprietary rights such as patent and trade mark rights.

What if I am an Australian or foreign government employee and unable to assign copyright?

In this case we request that you obtain in writing consent from your employers the right to grant us a licence to use and distribute the Works, including the right for us to grant a sub-licence to RMIT for the purposes of publishing the Works on the Informit Engineering Collection database.



## Recording your presentation

We request your permission to make a recording of your presentation of your material (whether by way of webinar, photography, video, film, tape, digital recording or any other medium or technology). You should note that as the creators of that recording, we automatically own the rights to it, therefore under the terms of the Speaker/Author agreement you are not 'losing' any rights you are entitled to, only giving us permission to make the recording.

## Moral rights

We also ask you to assure us that there is nothing in your materials that uses someone else's intellectual property without their permission or infringes their moral rights. We do that to protect Engineers Australia from action that we have breached copyright or infringed an individual's moral rights, and to encourage you to think about the content and make sure it is your original work, or you have permission of the owner to use that information. This helps protect you and us.

## Further information

Remember, this guide is just that, a guide to what the Speaker/Author agreement is for – not the agreement itself. You should read the agreement carefully before agreeing to it.

For more information about intellectual property right, visit:

- [Understanding Intellectual Property](#)
- [Australian Copyright Council](#)