

CSE25 abstract submission guidelines

General policies and requirements

The abstract submission deadline is **11.59 pm AEDT 11 February 2025**.

All abstract submissions will be reviewed by the CSE Technical Program Advisory Team (TPAT). TPAT may accept or reject abstracts and its decision is final. The outcome of abstract submissions will be confirmed via email in **March 2025**.

By submitting an abstract, the author(s) agree to follow these guidelines and the **Speaker/Author Agreement (page 5)**.

Presenting authors are required to **register and pay to attend the conference by 11.59 pm AEDT 9 May 2025 (industry oral and poster presenters) or 11.59 pm AEDT 25 July 2025 (technical oral presenters)** (co-authors are not required to register). Presenters that remain unregistered after the deadline will have their submission removed from the program. A discounted registration rate is available to presenting authors.

Authors may submit and present **one abstract only**. A presentation may be delivered by a **maximum of two presenting authors**, however, both presenters must be **registered to attend** the conference.

If the abstract is selected for inclusion in the program, consent is provided for the presentation slides, video and audio recording and photos taken during the presentation to be used and published by Engineers Australia including being provided to delegates of CSE25.

Subthemes

This is your opportunity to contribute to critical climate change conversations.

An abstract submission may be made under against one of the following sub-themes.

- **Regenerative and circular economy** | Taking a holistic approach to sustainability, restoring natural resources, efficiencies, optimisation and beneficial reuse.
- **Resilience, adaption, and mitigation** | Overcoming the challenges of an ever-changing world.
- **Clean energy transition** | Moving towards a fossil fuel free future; decarbonisation, achieving net-zero, emission reductions, alternative and renewable energy sources.
- **Technology and innovation** | Accelerating sustainable outcomes – digitisation, automation, AI, battery technology.
- **Workforce** | Meeting workforce needs: addressing the engineering skills gap through education and upskilling as well as leveraging engineers' transferrable skills.
- **Stakeholder engagement** | Making a positive impact on society by engaging the community, government, and industry, locally and internationally; financial reporting for sustainability, regulatory solutions.
- **Projects and other** | Corporate social responsibility, community engineering, social impacts, systems thinking, case studies, climate finance, global movements, international agreements.

If you have any questions about CSE25, email us at cse@engineersaustralia.org.au

Presentation types

The following presentation types are available:

1. Technical oral (paper required)
2. Industry oral
3. Poster

An oral presentation consists of a brief presentation and question and answer time. Slides are mandatory for all oral presentations.

You may submit and present one abstract only. A presentation may be delivered by a maximum of two authors however, both must be registered to attend CSE25.

All abstracts and papers are peer reviewed. Poster presentations are not peer reviewed.

Technical oral (paper required)

All technical oral presentations should address advancements in technical research with investigations and studies to support. They should also include industry trends if applicable and contribute to a scholarly discourse.

If your abstract is accepted, a paper will be required. We'll be in touch with more information. In general, papers should be between five and twelve pages including illustrations and biography. An appendix may be included which does not contribute to the page count.

All papers from the conference will be published in the RMIT Informit Engineering Collection. Papers in this collection will be available in the Engineers Australia publication library and be searchable via Google, Google Scholar, NLA, EBSCO, OCLC, Summon and various other search engines.

Industry oral

Industry oral presentations should showcase industry-specific benchmark practices, lessons learned, project work and relevant strategies.

You only need to submit an abstract for an industry oral presentation, a paper isn't required.

Poster

If you don't wish to speak at the conference you can still provide input with a poster which can be displayed at the conference. Posters can include any sort of visual information including photos, graphics, text, reference tables and figures. All posters should include a summary of your key findings and recommendations for future research or projects.

You only need to submit an abstract for a poster presentation, a paper isn't required.

Submitting an abstract

All abstracts submitted for CSE25 must follow these guidelines.

1. [Create an eOrganiser account](#) to submit an abstract.
 - a. Upon creating an account submitting authors will receive a confirmation email that the account creation has been successful. Check your spam or junk folder if not received. Contact cse@engineersaustralia.org.au if unable to locate the verification email.
2. A biography (maximum of 100 words) and photo (high quality, headshot style photo less than 2MB) should be submitted at the time of abstract submission for all presenting authors. Photos and bios for co-authors are not required.
3. Following the instructions in the portal to submit the abstract.
4. The submitting author must ensure that the abstract is submitted correctly.

Presentation title

- The title should be short, informative and contain keywords.
- Only the first word in the title should be capitalised as should any proper nouns (sentence case).
- ALL CAPS should **not** be used.
- Abbreviations and acronyms can be capitalised as required.

Abstract body

- Minimum 250 words.
- Maximum 500 words.
- The abstract must be written in English.
- Submissions should be substantively original work.
- The abstract should include the following five key elements:
 1. The problem being addressed.
 2. The purpose of the submission.
 3. Basic procedures/methods.
 4. Main findings.
 5. Principal conclusions.
- **Do not** include the abstract title, author names or references in the abstract body.
- Use standard abbreviations only. When using abbreviations spell out the name in full at the first mention and follow with the abbreviation in parentheses. Abbreviations may be used in the title, provided the name in full is outlined in the body of the abstract.
- Headings and references should **not** be included in the abstract body.

Author(s) and other details

- Add the details of the author(s) as required. Indicate a presenting author using the Yes/No slider.
- Select the relevant subtheme for the submission and answer the other questions as listed to complete the submission process.

Submitting the abstract

Once all fields have been completed, click **Preview and Submit** to generate a final preview of the abstract (Adobe Acrobat plugin may be required). Check this preview carefully to ensure the accuracy of the submission. Once you are satisfied with your preview click **Submit** to complete the abstract submission process.

Post submitting

- Upon successful abstract submission, the submitting author will receive a confirmation email containing the abstract attached as a PDF file. Check junk or spam folders if not received. Contact cse@engineersaustralia.org.au if unable to locate the confirmation email.
- The abstract should not be resubmitted for any reason.
- Authors can view or edit their abstracts by returning to their eOrganiser account and by selecting 'Submissions'. Edits can be made to abstracts until the review process begins.
- The outcome of abstract submissions will be emailed in **March 2025**.

Review criteria

Reviewers will score each abstract against the following criteria:

1. **Implementation** | How well does the submission address tangible and practical methods of implementation?
2. **Leading the way** | How well does the submission demonstrate how engineering can contribute to climate change leadership?
3. **Purpose and focus** | Is the purpose and focus of the submission clear?
4. **Significance** | Does the submission have the potential to influence engineering practice and make an impact?
5. **Writing quality** | How well written is the submission? Submissions should be written in English to a professional standard.

These factors will also be considered by reviewers:

1. Is this submission promoting a product/service? Yes/No
2. Has this submission been submitted under the correct theme? Yes/No
3. Will this submission be of interest to CSE25 delegates? Yes/No
4. Has the author included all five of the key elements for the abstract (problem being addressed, purpose, method, findings, and conclusion)? Yes/No
5. What presentation type is recommended? Oral presentation (extended, normal, mini)/poster presentation/no presentation.

CPD hours

Engineers Australia members can claim continuing professional development (CPD) hours for presenting at and attending CSE25.

Speaker / Author Agreement for CSE25

Works: abstract, presentation and/or paper or other materials to be submitted and/or used by the Speaker/Author.

In consideration of the opportunity to deliver the Works at the **Climate Smart Engineering Conference (CSE25)**, I:

1. grant Engineers Australia a non-exclusive, irrevocable, perpetual, royalty free licence (with right to sublicense) to use, distribute and publish the Works (including through third parties on databases such as the RMIT *Informit Engineering Collection Database*);
2. confirm that I own the copyright in the Works, and there is nothing in the Works that uses someone else's intellectual property without their permission, or that infringes their intellectual property or moral rights; and
3. confirm that all information I have provided regarding my academic and other qualifications is true, complete and not misleading.

I agree that Engineers Australia may record and broadcast my performance of the Works in any form, whether by way of webinar, photography, video, film, tape, digital recording or any other medium or technology and that any such recording may be used, dealt with, distributed and licensed by Engineers Australia without any obligation on Engineers Australia's part to pay fees or royalty.

If you do not wish to be broadcast, please email the secretariat directly.

Guidance for speakers / authors

It is a condition of participation in an Engineers Australia sponsored Conference that contributors agree to the terms and conditions of the '*Speaker/Author Agreement*', which grants us a licence that enables us to publish the Works (for example by making it available to others through our databases or third party databases, such as the *Informit Engineering Collection* database.

The licence you grant us is:

- Non-exclusive – which means you can grant other parties a licence over the Works.
- Irrevocable – which means that once you have granted us the licence, it cannot be taken away.
- Perpetual – which means that the licence does not come to an end.
- Royalty-free – which means that you do not receive any royalties from the grant of the licence.

A right to sub-licence means that we can give others the right to publish the Works if the need arises.

What rights do you as the author retain?

As the author you will retain your copyright in the Works.

Recording your presentation

We request your permission to make a recording of your presentation of your material (whether by way of webinar, photography, video, film, tape, digital recording or any other medium or technology). You should note that as the creators of that recording, we automatically own the rights to it, therefore under the terms of the Speaker/Author Agreement you are not 'losing' any rights you are entitled to, only giving us permission to make the recording.

Moral rights

We also ask you to assure us that there is nothing in your materials that uses someone else's intellectual property without their permission or infringes their moral rights. We do that to protect Engineers Australia from action that we have breached copyright or infringed an individual's moral rights, and to encourage you to think about the content and make sure it is your original work, or that you have permission of the owner to use that information. This helps protect you and us.

Further information

Remember, this guide is just that, a guide to what the Speaker /Author Agreement is for – not the agreement itself. You should read the agreement carefully before agreeing to it.

For more information about intellectual property rights, visit:

[IP Australia - Understanding Intellectual Property](#)

[Australian Copyright Council](#)