**Position description**

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| **POSITION TITLE:** | Chartered Assessor |
| **WORK UNIT:** | Chartered Assessment |
| **RESPONSIBLE TO:** | Manager Standard Pathway |
| **LOCATION:** | Sydney, Melbourne, Brisbane or Perth are acceptable |
| **PURPOSE:** | The position is required to assess the suitability of Chartered candidates using the National Competency Based Assessment Standard. The assessor may also be required to undertake assessments of applicants for other purposes, including the National Engineering Register or migration skills assessment. |

Flexible work hours and conditions including the possibility of some work from home. This would suit an experienced, adaptable and creative engineer returning to the workforce that aspires to grow in a collaborative team environment.

## Duties

* Mentor and provide advice to candidates to assist them to achieve Chartered status
* Contribute to and promote the development of the profession
* Work collaboratively to improve the team performance
* Other duties as directed

## Work health & safety (WHS) obligations

* Take reasonable care for your own health and safety in the workplace
* Take reasonable care that your acts or omissions do not adversely affect the health and safety of others in the workplace
* Cooperate with your employer about matters of health and safety
* Comply with any reasonable instruction and cooperate with Engineers Australia’s WHS policies and procedures
* Familiarise the broad meaning of ‘workplace’ in health and safety legislation and Engineers Australia WHS policies and procedures.

## Communication and relationships

* Chartered candidates – provide advice and guidance on becoming Chartered
* Provide information / advice on how to respond to queries concerning Chartered Assessment to Engineers Australia staff including
  + Member Services
  + Business Development
  + Engineering Business Group
  + Divisions
* Panellists assisting with interviews for Chartered

## Diversity and Inclusion at Engineers Australia

Engineers Australia is an equal opportunity employer and we embrace diversity. We are committed to building a team that represents a variety of backgrounds, perspectives, and skills. We are committed to creating a safe inclusive environment for all employees.

Should you need any reasonable adjustments during this recruitment process please email HR@engineersaustralia.org.au

## Selection criteria

1. Four year engineering degree (Washington Accord) or a qualification deemed equivalent by Engineers Australia
2. Chartered Professional Engineer (CPEng) with at least 15 years engineering experience or eligible for Chartered Professional Engineer
3. Have a demonstrated capacity to work with limited supervision
4. Proficient communication skills both written and oral
5. Confidence in face to face stakeholder engagement
6. Sensitivity to cross-cultural differences with a proven ability to liaise both professionally and effectively with a broad range of internal and external stakeholders