*Award nominations must be submitted by* ***Thursday, 2 May 2019*** *via this link:* [*https://www.engineersaustralia.org.au/About-Us/Awards/Open-For-Nomination*](https://www.engineersaustralia.org.au/About-Us/Awards/Open-For-Nomination)

**ELIGIBILITY CRITERIA**

Nominations are to include responses to the following three questions:

* What innovation is involved in this project?
* What is the value or potential value of the project to Australian industry?
* Why should your project thesis win the ACI Undergraduate Thesis Prize?

*Each response should not exceed 200 words.*

The project reported in the thesis will be assessed by its:

* innovation
* technical merit
* intellectual quality
* industry relevance
* integration of automation, control and instrumentation

with respect to the thesis:

* the general quality of the presentation

Evaluation of the thesis (and project work reported) will be with regard to:

* the relative magnitude of the project effort (as a proportion of the individual students' final year workload
* the resources available to the student/s

In addition, for team projects:

* the size of the team - number of students and range of skills
* team organisation and interaction

**TERMS AND CONDITIONS**

Nominations are eligible if:

* The project work is undertaken as part of the award of a professional undergraduate qualification relevant to ACI and reported in the form of an academic thesis.
* For an individual project submission, a statement to the effect that the work reported in the thesis is the bona fide work of the student alone, signed by the applicant and endorsed by the supervisor.
* For a team project submission, an explanatory statement listing all the team members and detailing the roles of each and of the supervising (non-student) participants

**SUBMISSION GUIDELINES**

You must provide the following with your submission:

1. Completed Nomination Form
2. Project Thesis/Report
3. Signed statement to the effect that the work reported in the thesis is entirely your own (except where specifically stated otherwise)
4. Statement of endorsement by Head of Department
5. Nominee’s current CV including employment history and achievements (Maximum 2 pages)
6. Nominee’s current Biographical Information
7. Nominee's portrait photo

**APPLICATION DETAILS**

|  |  |
| --- | --- |
| Full Name of Application |  |
| Engineers Australia Membership ID (if applicable) |  |
| Title of Thesis or Report |  |
| The Applicant | [ ]  Individual[ ]  Nominated Team |
| Full Name (Full Names of the Team Members)*For a TEAM PROJECT attach a full listing of all team members and their respective roles in the project.* |  |

[ ]  If I am awarded the Prize, I shall make myself available to attend an Award Ceremony at a suitable formal occasion of Engineers Australia

**YOUR SUPERVISOR DETAILS** *(Please provide details of your supervisors who endorsed your project)*

|  |  |
| --- | --- |
| Supervisor 1 NameAddress Line 1Address Line 2CityStatePostcodePhoneEmail |  |
| Supervisor 2 NameAddress Line 1Address Line 2CityStatePostcodePhoneEmail |  |

**YOUR UNDERGRADUATE COURSE**

|  |  |
| --- | --- |
| Institution |  |
| Course Title |  |
| Projectwork within your undegraduate course | For the fair and equitable assessment of your work, it is important that the Assessment Panel of the NCACI understand and appreciate the nature and significance of the final-year project work within your particular course. (These matters can vary greatly between institutions.) Hence please set out clearly:• the organisation and supervision arrangements of project work in your course including individual or group, preparation, project timelines and supervision arrangements; and• the relative magnitude of your effort with respect to your total effort in other subjects and activities, e.g. as a proportion of your final year workload.It would be wise to seek the assistance of your supervisor and/or Head of Department before completing this section. |

**Projectwork within your undegraduate course**

*For the fair and equitable assessment of your work, it is important that the Assessment Panel of the NCACI understand and appreciate the nature and significance of the final-year project work within your particular course. (These matters can vary greatly between institutions.) Hence please set out clearly:*

* *the organisation and supervision arrangements of project work in your course including individual or group, preparation, project timelines and supervision arrangements; and*
* *the relative magnitude of your effort with respect to your total effort in other subjects and activities, e.g. as a proportion of your final year workload.*

*It would be wise to seek the assistance of your supervisor and/or Head of Department before completing this section.*

|  |
| --- |
| *Please enter your statement here* |

**QUESTIONS**

*Each response should not exceed 200 words*

**What innovation is involved in this project?**

|  |
| --- |
| *Please enter your statement here* |

**What is the value or potential value of the project to Australian industry?**

|  |
| --- |
| *Please enter your statement here* |

**Why should your project thesis win the ACI Undergraduate Thesis Prize?**

|  |
| --- |
| *Please enter your statement here* |

**Statement of endorsement by Head of Department**

*The statement should be signed/dated by Head of Department and include the following "I certify that the applicant is/has been enrolled in the above course in this academic year and that the information provided above with respect to project work within this course is accurate."*