

Information for Presenters

Oral Presentations

- Oral presentations will be 20 minutes in duration plus 10minutes discussion and questions.
- Times will be strictly enforced by session chairs - presentations running over time will be cut short.
- Presenters are encouraged to practice talks and timing.
- Presentations must be provided in PowerPoint format.
- Presentations must be checked by the presenter with the audio-visual technician in the presentation room as soon as possible after registering at the Conference venue.
- Presenters should arrive at their session room, introduce themselves to the session chair and familiarize themselves with the audio-visual facilities including checking their presentation at least 10 minutes prior to session commencement.

Poster Presentations

- Each poster shall be limited to 1200 mm wide x 800 mm high.
- Self-adhesive Velcro should be used for mounting Poster Papers.
- Authors must prepare all posters beforehand in a form enabling easy display by mounting them on Corflute, Foam Core or other suitable stiff mounting sheet material.
- Posters should be typed in clear bold print that can be easily read from distances over one metre with the title displayed in block capitals of minimum size 25mm at the top of the poster. The title should also display the names of the author/s and the institution/s of origin.
- Contents should include a summary.
- Images, maps and other graphics may be included.
- All contents should be simple and not overburdened with detail.
- Authors may provide handout material relating to their poster.
- All posters must be mounted by the author before the conference commences.