**Business Justification**



|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date | 10-03-2021 | |  | | | | |
| Reason for Request | New role – Business Intelligence/Reporting | | | | | | |
| Position Title | Business Intelligence/Reporting Analyst | | | | | | |
| Employee Name (If Known) |  |  |  |  |  |  |  |
| Employee Status (Select one) | Fixed Term |  | Permanent | ✔ | Casual |  |  |
| Period of Employment |  |  | Permanent role | | |  |  |
| Days/Hours Each Week (if not Perm) |  |  |  | " |  |  |  |
| Supervisor Name and Position | Matt Beachcroft, Head of Data, Insights & Analytics | | | | | | |
| Business Unit | Strategy & Major Projects (office of CEO) | | | | | | |

|  |  |
| --- | --- |
| Location | Flexible (Melb/Syd/Canb preferred) |
| *(if hiring someone, please contact* [*Facilities*](mailto:facilities@engineersaustralia.org.au) *& make them aware of your intentions before you commence recruitment to ensure space is available)* | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Base Remuneration Range (excluding Super):** *(Please obtain remuneration range*  *from HR representative)* | Min: | $ 90,000 | |
| Med: | $ | |
| Max: | $ 114,000 | |
| **Proposed Base Remuneration/Hourly Rate:** | $ | | Excluding Superannuation |

Business Justification: This role will provide the dedicated requirements gathering, report development and education link in the consulting capability for the Analytics CoE. Will also act as the touchpoint for the application of EA’s report and KPI governance framework and is crucial to the dissemination of commercial and member insights that is required to move the dial on EA’s customer focus and support an aggressive growth strategy.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Has this position been budgeted for? | YES NO | | ✔ |  |
| Have you notified Finance to update your budget? | YES ✔NO | |  |  |
| Effective Date: | TBC – est. May 2021 | | | |
| End Date (if applicable): |  |  |  | n/a |

**\*\*PLEASE ATTACH THE POSITION DESCRIPTION TO THIS FORM\*\***

N

**APPROVALS REQUIRED:**

|  |  |
| --- | --- |
| Business Group Executive General Manager (EGM): |  |
| EGM, People & Transformation |  |

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Version 2.0

Date: February 2021